

CLEVELAND COUNTY BUDGET BOARD

MINUTES

NOVEMBER 10, 2014

10:30 A.M.

The regularly scheduled meeting of the Cleveland County Budget Board was called to order this 10th day of November 2014 in the Law Library of the Cleveland County Courthouse located on 3rd Floor by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were as follows:

Darry Stacy, Chairman
Tammy Belinson, Secretary
Rhett Burnett, representing Sheriff Joseph Lester, Member
Rod Cleveland, Member
Rhonda Hall, Member
Rusty Sullivan, Member
David Tinsley, Member

Members Jim Reynolds and Sheriff Joseph Lester were absent.

Others present were: Assistant District Attorney Jim Robertson, Linda Atkins, Christy Morren, Shelley Raney, Christine Cartmell, George Mauldin, Susan Reese, Bryan Jenkins and Mona Nelson.

After the reading of the minutes of the regular meeting of October 13, 2014 and there being no additions or corrections, David Tinsley moved that the minutes be approved. Rhonda Hall seconded the motion.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Rusty Sullivan, abstain; David Tinsley, yes.

Motion carried.

A. Items of Business:

- 1. Update/Discussion on HR Department:** Shelley Raney said we had ninety-two flu shots; thirty-five tetanus shots and nine pneumonia shots given. The option period is still in the works.

Darry Stacy asked for employee feedback.

Rod Cleveland said that he tried three times to get his flu shot. He went down at five minutes after 2:00 pm and they were already gone.

Rusty Sullivan asked if they offered the shingles shot. Rhett Burnett said that they did, but you had to meet certain requirements. Shelley said that the reason they didn't bring the shingles shot is because they have to remain frozen. Employees can go into Walgreens and get that shot. Ms. Raney said that there is an opening in the Treasurer's Office for a Deputy Treasurer until November 20th, 2014. The Credit

Counselling Workshop is coming up and flyers are going out with the time and date: Wednesday between 9:00 am – 12:00 noon. They will offer free credit reports and free credit counseling. They will be back one week from Wednesday on the 19th doing the same thing 1:00-4:00 pm. They will have printers set up so they can print credit reports.

2. **Update/Discussion on Purchasing Department:** Assistant Purchasing Agent Susan Reese said, “We have no updates at this time.”
Darry Stacy said that he called to check on the travel reimbursement that comes from the state.

3. Rhett Burnett moved, seconded by David Tinsley, to **approve** the **Meeting** dates and time for Calendar Year 2015 and the meeting location across the street at 122 E. Eufaula, Norman, Oklahoma.
The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Rusty Sullivan, abstain; David Tinsley, yes.
Motion carried.

NOTICE OF SCHEDULE OF REGULAR MEETINGS
CLEVELAND COUNTY BUDGET BOARD

As required by Title 25, §311 of the Oklahoma Statutes, Notice is hereby given that the Cleveland County Budget Board will hold regularly scheduled meetings during the Calendar Year 2015 at 122 E Eufaula Street, Norman, Oklahoma, 73069 at 10:30 A.M. on the following dates:

Monday	January	12, 2015
Monday	February	9, 2015
Monday	March	9, 2015
Monday	April	13, 2015
Monday	May	11, 2015
Monday	June	8, 2015
Monday	July	13, 2015
Monday	August	10, 2015
Monday	September	14, 2015
Tuesday	October	13, 2015
Monday	November	9, 2015
Monday	December	14, 2015

4. **Update/Discussion on** emergency employee procedure plan by George Mauldin, Safety and Emergency Management Director: George Mauldin gave each Board member an emergency response plan, a bomb threat check list and advised that employees responsible for answering the phone have a copy. He said that the person taking a bomb threat phone call should try to get as much information as possible and fill out the check list sheet, followed by calling the Sheriff's Department. After further discussion, the plan is that if this happens again Courthouse Security will take the necessary action and co-ordinate with George Mauldin and will let everybody know when all is clear to re-enter the building. Discussion was had that a Tornado drill scheduling will take place next year when it is convenient for everyone.

5. Tammy Belinson moved, seconded by Rhonda Hall, to **appoint a** Committee for Review of Master Plan Architects, as follows: Darry Stacy, Jim Reynolds, Rhett Burnett and Tammy Belinson.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Rusty Sullivan, yes; David Tinsley, yes. Motion carried.

6. Rhonda Hall moved, seconded by David Tinsley, to **approve the Transfer of Appropriations** regarding the following:

- a. From **Sheriff**, Materials & Operations, B2A, \$20,000.00 to **Sheriff**, Capital Outlay, B3, \$20,000.00;
- b. From **County Commissioners**, General Government Capital Outlay, R3, \$3,000.00 to Early Settlement Central Cleveland County Program, CFESCCCP1A, \$3,000.00; and
- c. From **Fair Board**, Fair Board M & O, FF2, \$5,000.00 to **Fair Board**, Fair Board Personal Services Part Time, FF1B, \$5,000.00.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Rusty Sullivan, yes; David Tinsley, yes. Motion Carried.

B. No new business to discuss at this time.

- C. Budget Board Members Discussions Regarding County Business:** The Board members discussed the prospect of having outside restaurants to do concessions for the County Office Building. Chairman Stacy asked Assistant District Attorney Jim Robertson to check into it for them.
Chairman Stacy invited everyone to an event on Wednesday, November 12th at the ACCO meeting where he and the SWAT team commando from Norman will be teaching on the topic on responding to an active shooting or an act of violence in the work space. Commissioner Stacy said that they can put on training for each department.
- D.** There were no **comments** from the **Public**.
- E.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 11:10 am. Rusty Sullivan seconded the motion.
The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Rusty Sullivan, yes; David Tinsley, yes.
Motion carried.

(Clerk's Note: Agenda was posted on November 6, 2014 at 2:12 pm.)